



Completing the Claim for Reimbursement in the Child and Adult Care Food Program Webinar

- 1) How does the Local Agency determine the reimbursement rate that will be provided for each child?**
 - a) The staff should ask the families which category to claim their child(ren) in.
 - b) The staff should look at the monthly budget to determine how much money is needed for the next month.
 - c) All meals are claimed in the free category since South Dakota is a rural state.
 - d) The agency must collect an application for free and reduced price meals from each family and use the information on that application along with current income eligibility guidelines to determine the eligibility category for the child(ren). Meals served to children in families who do not return an application for free or reduced price meals must be claimed at the paid rate.

- 2) On the claim for reimbursement, supplement is another name for what?**
 - a) Snacks
 - b) Enhanced meals
 - c) Additional meals served
 - d) Extra meals served

- 3) How long after the end of the month can an agency file a revision to an original claim?**
 - a) Revisions are not allowed.
 - b) 30 days after the end of the month.
 - c) 60 days after the end of the month.
 - d) 90 days after the end of the month.

- 4) What is the maximum number of meals per child that may be claimed for reimbursement in one day?**
 - a) As many as the center serves per day.
 - b) 3 meals, one of which must be a snack.
 - c) 4 meals, as long as the child is in care for 8 hours or longer.
 - d) There are no limits.

- 5) When do the new rates of reimbursement go into effect each year?**
 - a) January 1st
 - b) April 15th
 - c) July 1st
 - d) Thanksgiving Day

6) Who is allowed to sign the claim for reimbursement?

- a) The Authorized Representative
- b) The Claim Representative
- c) Anyone designated by the Authorized Representative
- d) Any of the above

7) For purposes of the CACFP claim for reimbursement, ADP stands for:

- a) Average Daily Participation
- b) American Doctor Professionals
- c) Average Donor Participation
- d) None of the above

8) When is the claim due in the CANS office each month?

- a) The 1st
- b) The 10th
- c) The 15th
- d) The last day of the month

9) Claims for reimbursement must be maintained on file for how long after they are filed?

- a) One month
- b) Until the claim is paid
- c) For three years beyond the year to which they pertain
- d) Forever

10) The information provided on applications for free and reduced price meals must be maintained confidentially.

- a) True
- b) False

11) For-profit centers are reimbursed only when:

- a) 25% of their licensed capacity or enrollment (whichever is less) are eligible for free or reduced price meals.
- b) 25% of their licensed capacity or enrollment (whichever is less) are eligible to receive child care assistance (TXX) funds.
- c) Either A or B
- d) For profit centers are not eligible to participate in the CACFP.

12) For purposes of the CACFP claim for reimbursement, ADA stands for:

- a) All Dollars Accepted
- b) Average Daily Attendance
- c) American Dental Association
- d) None of the above

13) Area Eligible applies only to the Snack After School Program which is a meal type that agencies can apply to participate in if they offer an after school program in a low income area of the state.

- a) True
- b) False

14) Part C of the claim form must be completed by whom?

- a) All agencies
- b) For-profit agencies
- c) Nonprofit agencies
- d) CANS staff members

15) Which of the following are common mistakes when completing the claim for reimbursement?

- a) Using an eligibility roster that is not up to date.
- b) Claiming more than the maximum number of meals per child per day.
- c) Not highlighting the entire row of meal counts for each child.
- d) All of the above.

16) A separate claim form must be submitted for:

- a) Each classroom
- b) Each child
- c) Each local agency
- d) Each different site type

17) An eligibility roster is a list of children that contains the first and last name of each child, the eligibility category for each child, and the date that the free and reduced price meal application will expire.

- a) True
- b) False

18) ADP will usually exceed ADA.

- a) True
- b) False

19) **Claims may be submitted by _____.**

- a) Mail
- b) Fax
- c) In person
- d) Any of the above

20) **A revision should be filed with the CANS office:**

- a) At the end of each month
- b) At the end of each year
- c) Any time the original claim needs to be revised
- d) Revisions are not allowed

Your Name

Local Agency Name

Date