

# **October Data Survey**

**Child and Adult Nutrition Services**

**Oct 2013**

# What is it?

- All School Food Authorities report by attendance centers/sites with #'s gathered from the month of October each year.
- Collected data points:
  - Lunch prices: free, reduced, and paid
  - # of Eligible Students in free, reduced, and paid
  - # of Meal Served
- It combines data gathering for two different reports to USDA.

# When is it due?



- Is a report required annually
- **Due November 10<sup>th</sup>**
- Can submit to CANS with October claim
- Survey information reports number of eligible students, meal counts and meal prices for the month of October only by attendance centers
- Meal counts (lunch) will be gathered

# How do we report?

- ❖ Use separate pages for elementary, middle school, high school attendance centers
- ❖ Usually use same attendance centers reported to DOE (some exceptions) and Application Part 1(F).
- ❖ Grades in this attendance center (circle grades served):  
Preschl Kdg 1 2 3 4 5 6 7 8 9 10 11  
12 Non-Graded

Student Lunches			
	Student Price (A)	Number Students Eligible (B)	Number Lunches Served (C)
Free (1)	A-1	B-1	C-1
Full Price (2)	A-2	B-2	C-2
Reduced Price (3)	A-3	B-3	C-3

Total Eligible Enrollment  $\overline{(B-1+B-2+B-3)}$

# Why gather this information?

- Determines eligibility for afterschool snack and summer meals
- Determines tier level for local day care home providers in Child & Adult Care Food Program
- Determines E-rate level
- Used for reports to US Dept of Agriculture including the highest price charged by attendance center
- Other grants **based on eligibility may use** this information

# Who sees this information?

- The information is posted on the CANS website by attendance center.
- It does not include any child names.
- When the percent eligible is very high or the enrollment number is very low, the numbers are not listed on the website to avoid overt identification.

# Pointers to Keep in Mind

- Report same name of attendance center as was listed in Part 1, (F), Site Summary of annual agreement.
- Be sure to complete contact information at the top of each attendance center report.
- Circle the appropriate grades for each reported attendance center.

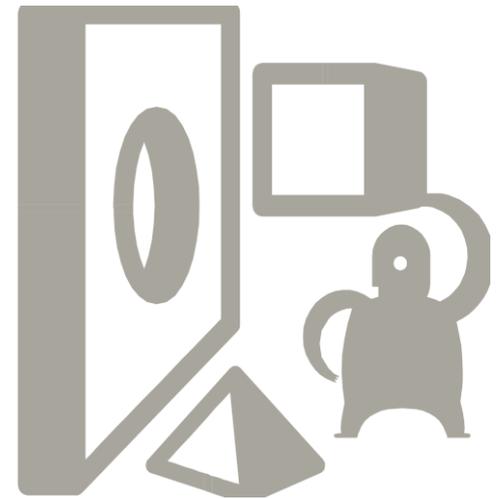


# Pointers to Keep in Mind

- Total number of eligible students should match October claim.
- If there are oddities, make a note
- For non-pricing programs, leave the student price cells blank. (Do not insert reimbursement rates.)
- The survey cannot be completed until after October 31<sup>st</sup> or last school day that month.
- Some of the information collected for the October Survey can be used for completing the SFA Verification Collection Report (form 742).

# Common Challenges

- Free, Reduced, & Paid students do not match enrollment number reported.
- Reporting reimbursement rate for meal price.
- Not breaking out attendance centers to match attendance centers submitted in annual agreement/reported to DOE



# Questions?

No one  
is exempt from  
completing the  
October  
Survey.



**Questions – Don't hesitate to call!**

**Child and Adult Nutrition  
Services (CANS)**

MacKay Building  
800 Governors Dr.  
Pierre, SD 57501-2294  
Ph: (605) 773-3413  
Fax: (605) 773-6846

Email:

[DOE.SchoolLunch@state.sd.us](mailto:DOE.SchoolLunch@state.sd.us)

