

## Required and Permissive Use of Perkins Funds for Approved Career & Technical Education Programs



### Allowable Costs

**REQUIRED USE OF PERKINS FUNDS [SECTION 135(B)1-9] (Nine Uses of Funds)**  
*OLI requires eligible recipients to expend funds in the nine required categories below. If no Perkins Funds are budgeted for a required use, the eligible recipient must explain how local or state funds are used to meet the requirement.*

1. To strengthen the academic and career & technical skills of students participating in career & technical education programs
2. To link career & technical education at the secondary level and career & technical education at the postsecondary level
3. To provide students with strong experience in the understanding of all aspects of an industry, which may include work-based learning experiences
4. To develop, improve, or expand the use of technology in career & technical education
5. To provide professional development programs
6. To develop and implement evaluations of the career & technical education programs carried out with funds
7. To initiate, improve, expand, and modernize quality career & technical education programs, including relevant technology
8. To provide services and activities that are of sufficient size, scope, and quality to be effective
9. To provide activities to prepare special populations, including single parents and displaced homemakers who are enrolled in career & technical education programs for high-skill, high-wage, or high-demand occupations that will lead to self-sufficiency

**PERMISSIVE USE OF FUNDS [Section 135(c)(1-20)]** *Funds may be used for these items only after nine required uses above have been met either with Perkins or state/local funds.*

1. To involve parents, businesses, and labor organizations, in the design, implementation, and evaluation of career & technical education programs

### Unallowable Costs

- ✓ Capital expenditures
- ✓ Consumable supplies to be made into products to be sold or used by students, teachers, or other persons for standard classroom operations (paper, CO<sub>2</sub> cartridges, replacement batteries, toner, replacement printer cartridges)
- ✓ Contingency or “petty cash” funds
- ✓ Contributions and donations
- ✓ Dues/memberships to professional organizations or societies
- ✓ Equipment and supplies for building maintenance
- ✓ Fines and penalties
- ✓ Furniture, files, and equipment used by the teacher (except for new programs)
- ✓ General storage (files, cabinets, etc.) not designed to store specific tools or equipment
- ✓ Gifts, door prizes, etc.
- ✓ Instructional aids, uniforms, tools, or other items to be retained by students
- ✓ Interest and other financial costs
- ✓ Leasing of vehicles, car rentals, etc.
- ✓ Lodging, food, transportation, registration fees, dues for Career Technical Student Organizations
- ✓ Maintenance contracts or agreements and excessive installation costs
- ✓ Meals, banquets, entertainment
- ✓ Promotional materials, such as T-shirts, pens, cups, key chains, etc.
- ✓ Standard classroom furniture not unique to the instructional program (except for new programs)
- ✓ Tuition costs, university fees, distance learning fees
- ✓ Vehicles such as automobiles, trucks, buses, airplanes, boats, golf carts, snow mobiles, motorcycles
- ✓ Multiple copies of textbooks (except for new programs)
- ✓ Sewing machines
- ✓ Replacement of lost, stolen, or damaged items purchased with Perkins funds

2. To provide career guidance and academic counseling
3. For local education and business (including small business) partnerships, including work-related experiences for students, such as internships, entrepreneurship, and job shadowing related to career & technical education programs and industry experience for teachers and faculty
4. To provide programs for special populations
5. To assist career & technical student organizations
6. For mentoring and support services
7. For leasing, purchasing, upgrading or adapting equipment
8. For teacher preparation programs that address the integration of academic and career & technical education
9. To develop and expand postsecondary program offerings through the use of distance education
10. To develop initiatives that facilitate the transition of sub-baccalaureate career & technical education students into baccalaureate degree programs including articulation agreements and postsecondary dual and concurrent enrollment programs
11. To provide activities to support entrepreneurship education and training
12. For improving or developing new career & technical education courses, including the development of new proposed career & technical programs of study
13. To develop and support small, personalized career-themed learning communities
14. To provide support for family and consumer sciences programs
15. To provide career & technical education programs for adults and school dropouts to complete the secondary school education, or upgrade the technical skills, of the adults and school dropouts
16. To provide assistance to individuals who have participated in services and activities under this Act in continuing their education or training or finding an appropriate job
17. To support training and activities (such as mentoring and outreach) in non-traditional fields
18. To provide support for training programs in automotive technologies
19. To pool a portion of such funds with a portion of funds available to not less than 1 other eligible recipient for innovative initiatives
20. To support other career & technical education activities that are consistent with the purpose of this Act

- ✓ Curriculum development unless related to career cluster committee work; must have prior approval of CTE program specialist
- ✓ Stipends for training when a teacher receives certification or has travel expenses paid with Perkins funds
- ✓ Payment to teachers for data analysis conducted during school day (contracted time)
- ✓ Paying for data collection/data entry if done during school day (contracted time)
- ✓ Payment for salaries after three years paid with Perkins funds

