

**MINUTES OF THE MEETING OF THE  
SOUTH DAKOTA INTERAGENCY COORDINATING COUNCIL**

**July 11, 2012  
10:00 A. M. – 12:00 P. M. (CST)  
Webinar**

**McKay Building, Conference Room 5  
800 Governors Drive, Pierre SD**

**Members Present** - Michelle Menke, Judy Hoscheid, John New, Cindy Fischer, Mary Ann Myers, Lisa Sanderson, Travis Cornelison, Jamie Reiff, and Amy Bruner.

**Members Absent** - Pat Monson, Dawn Leibel, David Calhoun, Terry Fonder, Laura Johnson-Frame, Wendy Jarvis, Mona Drolc, Shirley Bernie, Pam Kean, and Barb Hemmelman.

**Birth to 3 Staff** - Susan Sheppick, Crystal Goeden, April Hodges, Steve Livermont, Rayne Dosch and Merle Doolittle.

**Guests** - Ron Dughman and Shauna Crane, Mountain Plains Regional Resource Center

**Meeting Called to Order** - Amy Bruner, Chairperson, called the meeting to order. Roll call was taken. Members were asked to introduce themselves.

Approval of April minutes: A motion was made by John New. The motion was seconded by Mary Ann Myers to approve April minutes. Minutes approved.

Approval of July meeting agenda: A motion was made by Judy Hoscheid. The motion was seconded by Travis Cornelison to approve the agenda. Agenda approved.

**Announcements**

Amy Bruner reminded members the meeting was being recorded and written minutes would be available to the public.

**Birth to 3 Update** - Susan Sheppick

The Online IFSP has been running successfully since April.

Susan invited members to attend the upcoming Fall Conference to be held Sept. 6<sup>th</sup>. It will be a one day conference. The presenter will be Dr. Kurtz from the Center for Disabilities. He will be providing information on autism to the service coordinators.

OSEP awarded the Birth to 3 program an FFY2012 Part C grant in the amount of \$2,170,499.00. The award is contingent upon the revised administrative rules for early intervention, ARSD 24:14, being submitted to OSEP no later than June 30, 2013. ARSD 24:14 acts as the policies and procedures for the Birth to Three program. The first reading of the revised rules will take place at the Board of Education meeting on July 16, 2012.

The public hearing of the rules will be during the Board of Education meeting on September 24, 2012.

Kim Mitchell has been assigned as our OSEP contact person. Kim has worked with South Dakota extensively and was part of OSEP's team who conducted a verification visit in September 2011.

The Affordable Health Care Act, better known as Obama Care, removes the pre-existing conditions and the lifetime cap on private health insurance. This may have a positive effect on the Birth to Three program. Parents may feel more secure about giving their permission to allow providers to bill their private insurance for early intervention services.

The Infant/Toddler Family Rights booklet will be revised to align with the new Part C regulations after ARSD 24:14 administrative rules have been approved by the Interim Rules Committee in November.

The service type and rates for Birth to 3 services has been changed to reflect a .005% increase for provider rates.

Autism is the topic for the one-day Fall Conference for Service Coordinators in September. Dr. Eric Kurtz from the Center for Disabilities will be the guest speaker.

A rubric for determining compliance of regional Birth to 3 programs has been designed so that a score can be determined for each compliance indicator. A summary of the determination process is shared with each regional Birth to 3 program. The Determination Summary Report includes the following information:

**Determination Summary Report**

- Compliance Indicators are 1, 7, 8a, 8b, and 8c. OSEP sets compliance targets at 100% for the following indicators:
  - Indicator 1 - Timely Services
  - Indicator 7 – 45-day Timeline
  - Indicator 8a – Transition Steps & Services
  - Indicator 8b - Transition Notification
  - Indicator 8c - Transition Conference

The other sections of the rubric score the following:

- Timely Correction. This is one year from the identified problem;
- Submission of Valid, Reliable, & Timely Data; and
- Audit Findings

The targets for Result Indicators 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, and 14 are established by Birth to 3 state office with the advice of the ICC.

**Regional Program Determinations** – Crystal Goeden, April Hodges, & Steve Livermont

1. Timely Services – Services start within 30 days of the signed IFSP.
2. Settings – Services are provided in the home or programs for typically developing children.
3. Child Outcomes – Measuring a child's progress in the five developmental categories.
4. Family Outcomes – Results of a survey to determine how satisfied families are with how well the program has helped them to know their rights, to communicate their child's needs, and to help their child develop and learn.

5. Child Count – Number of children, birth through age 1, who have an active IFSP on December 1.
6. Child Count - Number of children, birth to age 3, who have an active IFSP on December 1.
7. Timeliness of IFSP – The regional program has 45 days from the date of referral to the initial IFSP meeting.
8. Transition – 8a. Steps and services leading to transition from Birth to 3;  
8b. Notification to LEA that a child will be transitioning from Birth to 3 and may be eligible for services through the school district; and 8c. Transition meeting held within 9 months to 90 days of the child's third birthday.

Crystal, April, and Steve reported on the nine regional Birth to Three programs in the state and how they each fared in meeting requirements of Indicators 1-8.

**Program Administration Indicators** – Susan Sheppick

Susan reported on Indicators 9-14, which address the administration of the program, complaints, due process hearings, resolutions, mediations, and the accuracy of data.

Ron Dughman, MPRRC, commented that South Dakota consistently scores high in both compliance indicators and results indicators.

**Schedule next meeting** – Oct. 17, 2012, 10:00 a.m. – 12:00 p.m. The next meeting will be held via a webinar. Susan will send out confirmation of time and dates as we get closer to October.

**Adjournment** - A motion was made by Travis Cornelius to adjourn the meeting. The motion was seconded by Michelle Menke. All were in favor, no opposing. Meeting adjourned.