

# **Finalizing End of the Year Data in Infinite Campus**

**Spring 2013**

# Resources

- \* DOE website - <http://doe.sd.gov/>
- \* Student Data Collections Desk Guide - <http://doe.sd.gov/ofm/sims.asp> - Found in the Documents section of the page
- \* Student Data Newsletters - <http://doe.sd.gov/ofm/sims.asp> - Found in the Documents section of the page
- \* Infinite Campus' Campus Community

# Infinite Campus Advisory Board

District Reps	DOE REPS	BIT REPS	IC REPS
Deb Fredrickson (Watertown) Chairperson	Judy Merriman	Jeff Slocum	Stephanie Sondrol
Bev Drain (Spearfish)	Laura Ellenbecker	Jamie Frey	
Martin Sieverding (Menno)	Teri Jung		
Denise Cavigielli (Sioux Falls)	Tom Morth		
Chris Martian (Rapid City)	Jennifer Rattling Leaf		
Brenda Boyd (NE ED Coop)			
Nancy Spoolman (Douglas)			

# District Contacts

System Administration > Resources > District Information

<b>*Name</b> Alpena 36-1	<b>*State District Number</b> 36001	<b>State</b> SD
<b>District Code</b> 10: Public Schools	<b>Funding</b> public	
<b>NCES-DistrictID</b> 4602840	<b>District Contact First Name</b> Tami	<b>District Contact Last Name</b> Darnell
<b>*Phone</b> ( 605 ) 773 - 3134 x	<b>Fax</b> ( 605 ) 773 - 6139 x	<b>Email</b>
<b>Type</b> 10	<b>URL</b> http://doe.sd.gov/	
<b>Region Number</b>		
<b>Address</b> 301 Main St	<b>City</b> Alpena	<b>State</b> SD
<b>Zip</b> 57312	<b>County</b>	
<b>Physical Address</b> 301 Main St	<b>Physical City</b> Alpena	<b>Physical State</b> SD

**District Code**

10: Public Schools

10: Public Schools

20: Non-Public Schools

30: BIA Schools

40: Coops

50: Correctional Facilities

60: State Special Populations

70: Community Based Providers

80: Special Populations

90: Alternative

# School Contacts

System Administration > Resources >

**\*Name**  
Alpena Hi Sch

**NCES School Number**  
4602840 - 20000

**Standard Code (SIF StatePrId)**  
[ ]

**Course Catalog - Master List**  
[ ]

**\*Phone**  
( 605 ) 773 - 3134 x [ ]  
Fax  
( 605 ) 773 - 6139 x [ ]

**Email**  
[ ]

**URL**  
www.doe.sd.gov

**Principal Name**  
Judy Merriman

**Principal Email**  
[ ]

**Agency**  
Dept. of Education

**Address**  
800 Governors Drive

**\*State School Number**  
01

**\*School Org Type**  
10

**CEEB Number**  
[ ]

**Dual Enrollment**

**Principal Title**  
Principal

Verify that the school name & number match what is reported on the Educational Directory.

# Title I Coding

System Administration>Resources>School

Alpena Hi Sch (01) School History

Original Record

Program Participation

Title 1  Title III

USDA Programs

School Breakfast Program(SBP)  National School Lunch Program(NSLP)

Provision	Provision Type	Provision Base	Provision End Year
<input type="text"/>	<input type="checkbox"/> SBP <input type="checkbox"/> NSLP	<input type="text"/>	<input type="text"/>

- Modified by: Jung, Teri 03/29/2012 09:06

Next fall we will be asking schools to enter the Title I & Title III coding under each school.

Program Participation

Title 1  Title III

Targeted Assistance Eligible - No Program  
Targeted Assistance Program  
Schoolwide Eligible - Targeted Assistance  
Schoolwide Eligible - No Program  
Schoolwide Program  
Not a Title I School

# Calendars



- \* Double check all school calendars for accuracy.
- \* Information within your calendar is used to calculate your attendance rate for Accountability and is also used for the ADM (average daily membership ) calculation.
- \* Make sure that the school days, instructional days and attendance boxes are checked appropriately.

# Calendars

Index>System Administration>Calendar>Calendar

## 12-13 Alpena Sr. High

**Calendar** | **Grade Levels** | **Schedule Structure** | **Terms** | **Periods** | **Days** | **Overrides**

Save

**Calendar Info**

Calendar ID	School	
<b>157</b>	01 Alpena Hi Sch (schoolID:15)	
<b>*Name</b>	Number	
12-13 Alpena Sr. High		
<b>*Start Date</b>	<b>*End Date</b>	Summer School
08/23/2012	05/25/2013	<input type="checkbox"/>
Student Day (instructional minutes)	Teacher Day (minutes)	Exclude
387		<input type="checkbox"/>
Whole Day Absence (minutes)	Half Day Absence (minutes)	School Choice
387	188	<input type="checkbox"/>
Type	Title 3	4 Day School Week
I: Instructional	<input type="checkbox"/>	<input checked="" type="checkbox"/>

ment

0 AM

A: Alternative  
B: Homebound  
H: Homeschool  
I: Instructional  
O: Other  
P: Private  
R: Residential  
S: Summer School  
X: Outside District

If your district is utilizing a 4-day school week for all students, please check this box.

# Grade Level Tab

Index>System Administration>Calendar>Grade Level

The screenshot shows the 'Grade Levels' tab in a system administration interface. On the left is the 'Grade Level Editor' table, and on the right is the 'Grade Level Detail' form. Red callout boxes provide instructions for data entry.

**Grade Level Editor**

Name	Seq
EC	2
PK	3
KG	4
01	5
02	6
03	7
04	8
05	9
06	10

**Grade Level Detail**

Name (locked): KG

\*Sequence Number: 4

State Grade Level Code: KG: Kindergarten

Standard Day: [Empty]

Maximum Membership Days (<= instructional days): [Empty]

Whole Day Absence (minutes): [Empty]

Half Day Absence (minutes): [Empty]

Maximum Approved School Choice Applications: 0

Kindergarten Code: F:Full Day Every Day

Dropdown menu options:  
F:Full Day Every Day  
H:Half Day Every Day  
N:None  
O:Full Day Every Other Day  
Y:Full Day Half Year

**Callouts:**

- Name - Grade Level:** KG, 01, 02, etc.
- State Grade Level Code:** State Grade Level Code must match the grade level entered in the Name field above.
- Kindergarten Code:** For your grade level of KG - please enter the appropriate KG code.
- Sequencing:** Make sure that all grade levels are sequenced in order.

# Printing Calendar Minutes

Calendar Grade Levels Schedule St

Day Reset Print Multi Day Event

<< April 2013 >>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December					
Su	Mo	Tu	We	Th	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30	31				

Total Instructional

Days: 179

Minutes: 73220

# Student Locator

Index>Student Information>Student Locator

- Student is transferring to your district from another SD district - student should appear when doing a student locator search.
- If you are still unable to find the student call DOE Data Management at 605-773-3248 for assistance.

The screenshot shows the 'Student Locator' web application. On the left is a navigation tree with 'Student Locator' selected. The main area has a search form with fields for Last Name (student), First Name (sample2), Gender (M), Birth Date, Middle Name, SSN #, and State ID. A 'Search-->' button is highlighted. Below the form is a table with one student record. A red callout box points to the search button with the instruction: '1. Enter the necessary search criteria. Click Search.' Another red callout box points to the student name in the table with the instruction: '2. If this is the student you are searching for - Click on student name to proceed with enrollment process.' A yellow starburst callout points to the 'Create New Student >' button with the instruction: 'Do NOT click on Create New Student - This will create a new person in the system.'

**Student Locator**

**Student Search**

Search for a student already tracked in Campus using the fields provided. A minimum amount of data must be entered: the full legal lastName, firstName and gender. Select a student from the list or click on Create New Student. When ready, click on the student name to proceed with enrollment process.

Last Name: student  
First Name: sample2  
Gender: M  
Birth Date:   
Middle Name:   
SSN #:   
State ID:

**Search-->**

Name	State ID	Gender	Birth Date	%
Student, Sample S	071139688	M	07/10/1992	67

**1. Enter the necessary search criteria. Click Search.**

**2. If this is the student you are searching for - Click on student name to proceed with enrollment process.**

**Do NOT click on Create New Student - This will create a new person in the system.**

**Create New Student >**

# Student Records Transfer

- Transfers – When a student transfers into your district, please use the Student Locator and the Student Records Transfer functionality within Infinite Campus to enroll the student. This will ensure that certain State Reporting Elements are updated for the student (such as the Graduation Tab)
- When you receive a request, please release the records so the new school can import the data.

# State Reporting Fields

Calendar  
12-13 Alpena Sr. High

\*Start Date 08/23/2012 No Show

Start Status  
00: Current Student

Start Comments

Future Enrollment

Next Calendar

State Reporting Fields

\*Resident District Alpena 36-1: 36001 \*County Jerauld

\*Serving (Attending) District Alpena 36-1: 36001 Enrollment Status

Homeless Status

Schedule (read only)  
Main End Date

\*Grade 09

Class Rank Exclude

\*Service Type P: Primary

End Action

End Status

01: Expelled, didn't return to any school  
02: Discontinued education - dropped out  
03: In-state School Transfer  
04: Student graduated  
05: Student died  
06: Committed to institution  
07: Reached maximum age for special-ed  
08: Out-of-state School Transfer  
09: Colony student > grade 8 - religious exemption  
10: Student retained  
11: Student continues  
12: Persistently Dangerous Transfer  
13: School Improvement Transfer  
14: Home School Transfer  
15: Suspended  
16: Home School Completer  
17: Discontinued education - completed GED  
18: Discontinued education - exceeds compulsory age

This code is to be used when placing a student at SD Human Services or

# State Reporting Fields

**State Reporting Fields**

**\*Resident District**  
Alpena 36-1: 36001

**\*County**  
Jerauld

**Citizenship**  
Enter Foreign Students

**\*Serving (Attending) District**  
Alpena 36-1: 36001

**Enrollment Status**

**\*Percent Enrolled**  
100

**Absent Days**  
Attendance rate for Accountability is calculated from this field.

**Homeless Status**  
D: Doubled Up/Sharing Housing  
E: Emergency/Transitional Shelter  
H: Hotels/Motels  
U: Unsheltered

State Exclude

First Year In Country

Migrant Indicator

Assessment Exemption

**Title 1**

\*

Targeted Assist Title I Schools must code all students that are receiving Title I services.

Title 1 Reading

Title 1 Supporting Guidance

Title 1 Social Science

Title 1 Science

Title 1 Vocational

Title 1 Health/Dental/Eye Care

Title 1 Math

**Transportation Category**

# Important Data Elements to Check

- \* Verify that all students who have attended your school district (even for a short time) are entered into Infinite Campus.
  - Overlaps – Resolve all your overlaps. Any unresolved overlaps still existing on the 2<sup>nd</sup> Friday in June will be resolved by DOE staff. We encourage you to run your own overlap report within Infinite Campus. You can find the report under Student Information>Reports>State Enrollment Overlap.
  - Dual Enrollments – When a student is dually enrolled, they can only have one primary enrollment. The second or lesser enrollment must be marked as “partial”. This is coded in the Service Type field on the General Enrollment tab.

# Important Data Elements to Check

- \* Verify that the student's start and end dates on their Enrollment Record are correct. These dates are used to determine if a student has been enrolled for a "Full Academic Year" (FAY) for AYP purposes.
  - For all enrollments, to be included in FAY, the student must have been enrolled in your school district from October 1 through the last day of the testing window. The testing window for Students with Disabilities is December 1<sup>st</sup> through the last day of the testing window.
    - If the student has left your district, make sure you update the exit date and enter an appropriate exit code for the student.

# Important Data Elements to Check

- \* Verify that you properly code any students who have dropped out of school during the school year as (02: Discontinued education – dropped out).
  - A dropout is defined as a student that:
    - Was enrolled in school at some time during the school year;
    - Was not enrolled on the last day of school;
    - Has not graduated from high school or completed a state approved program;
    - Does not meet any of the following exclusionary conditions:
      - \* Transfer to another accredited education program
      - \* Temporary absence due to suspension or illness
      - \* Excused from public school attendance (SDCL 13-27-3)
      - \* Death

# Important Data Elements to Check

- \* Verify that you have entered the attendance for all students within Infinite Campus.
  - The attendance field on the Enrollment tab is a calculated field. In order for this field to be calculated as of today's date, you need to trigger a resynch of the AttendanceSDMinute.
    - To do this you will need to go to System Administration>Data Utilities>Resynch State Data – Check the AttendanceSDMinute, CustomStudent and Enrollment boxes then choose “Send Resynch” at the bottom of the screen.
- \* Verify that the Citizenship field is properly coded for all of your foreign exchange students. These students are not required to take the DStep test and do not count in your graduation calculation.

# Ad Hoc Reports

- \* The State has designed several Ad Hoc reports for the Districts to use to verify data
- \* Ad Hoc Reporting>Filter Designer> State Published
- \* Reports include:
  - \* LEP Students
  - \* Foreign Exchange Students
  - \* FRAM
  - \* Grad Tab Blank Cohort
  - \* Migrants
  - \* Title I Target Assist
  - \* Homeless

# Cohort Validations

System Information>Reports

- Student Information>Reports>Graduation Cohort Validations.
- This report lists graduation & cohort records that are not complete or do not match enrollment records.
- Users can choose which validation types to include on the report. Examples: Inconsistent Enrollment/Graduation Dates, Inconsistent Enrollment/Graduation Cohorts, Incomplete Cohort Data.

# Graduation Tab

- \* Also verify that all high school graduates have the Diploma Date, Diploma Type and Diploma Period updated on the GRADUATION tab in Infinite Campus. You can use the actual diploma date on this screen or the last day of school.
- \* Verify that the NCLB Cohort End Year for all high school students has been checked to ensure that it is accurately reflecting the correct graduation cohort year on the GRADUATION tab in Infinite Campus.

 Save

The following fields can only be filled out once a student has entered 9th grade:  
Date First Entered the 9th Grade  
NGA Cohort End Year  
NCLB Cohort End Year

Graduation Detail: Watertown 14-4 (14004)

General Graduation Information

Diploma Date:  

Diploma Type:

Diploma Period:

Date First Entered the 9th Grade: 08/25/2009 

NGA Cohort End Year: 2013

NCLB Cohort End Year: 2013

Post Grad Location:

Post Grad Plans:

**These three fields will be filled in after the student has graduated.**

# Date First Entered 9<sup>th</sup> Grade

How is this field populated?

- \* 1<sup>st</sup> 9<sup>th</sup> grade enrollment in your district
- \* If a student started 9<sup>th</sup> grade outside your district, but was enrolled in SD District that has records-transfer capability, the date should come over when the records transfer process is complete.
- \* If a student started 9<sup>th</sup> grade outside the state, in a BIE school or a private school, you will need to create a 9<sup>th</sup> grade Enrollment History.

# How to Enter an Enrollment History

Save Delete Print Enrollment History New **New Enrollment History**

### Enrollment Editor

Edit	Grade	Type	Calendar	Start Date	End Date
	11	P	12-13 Alpena Sr. High (100%)	08/23/2012	
	10	P	11-12 Alpena Hi Sch (100%)	01/12/2012	
	09	P	Old HS in CA	07/25/2009	06/01/2010

The icon without the pencil, indicates an enrollment history.

### Enrollment History

\*Calendar Name: Old HS in CA

\*Grade: 09

\*Service Type: P: Primary

\*Start Date: 07/25/2009

\*End Date: 06/01/2010

Start Status: 00: Current Student

Start Comments: To populate date 1st entered 9th grade

End Status:

End Comments:

# Enrollment History

- \* You'll notice that the Enrollment History record has a different icon than the Regular Enrollment record

Grade:10 #120529027 DOB:04/10/1995 Gender:M

Transportation Fees Lockers Graduation Athletics AdHoc Letters Waiver Rec

Summary  **Enrollments** Schedule Attendance Flags(formerly Programs) A+Grades

Print Enrollment History New New Enrollment History

**Enrollment Editor**

Edit	Grade	Type	Calendar	Start Date	End Date
	10	P	11-12 Alpena Hi Sch	01/12/2012	
<i>Start Status: 00 Current Student Moved here from California</i>					
<i>End Status:</i>					
	09	P	Old HS in CA	07/25/2010	06/01/2011
<i>Start Status: 00 Current Student To populate date 1st entered 9th grade</i>					
<i>End Status:</i>					

# State Enrollment Verification Report

System Information>Reports

- Enrollment data existing at the district level, but not at the state level
- Enrollment data existing at the state level, but not at the district level
- Enrollment data existing at both the district and state levels, but contain inconsistencies or mismatched information.

# Verification Summary

System Administration>Data Interchange>Verification

- \* This summary tool provides information on data inconsistencies in the following areas
  1. Enrollment Records
  2. Graduation Records
  3. LEP Records
  4. Person/Identify Records
- \* If you are noticing several enrollments missing at the state level, please generate a re-sync of your data.
- \* System Administration>Data Utilities>Resync State Data

# Checking Student Graduate Data

- \* At the end of the school year, verify that you have updated the end status to (04 – Student graduated) and have entered an end date for all of your graduates. Be sure to enter the last day of school NOT the day of the graduation ceremony.
  - Early graduates – Seniors who graduated earlier in the school year (i.e. December) should be given an end date as of the day they graduated, not the last day of school.
  - 8<sup>th</sup> grade graduates - Do not use (04 – Student graduated) for 8<sup>th</sup> grader graduates. These students should be marked as (11: Student continues or 09: Colony student completed 8<sup>th</sup> grade) whichever is appropriate for your student situation.

# Data Health Checks

System Administration>Data Utilities>Data Health Check

## Summary

Symptom	Priority	Occurrences	Total	Rate
<b>Students Missing Cohort Years</b>	Medium	1	1	100.00%
No Match on Cohort Years	Medium	0	1	0.00%
Students Missing State ID	Medium	0	16	0.00%
<b>Grade Level Changes Mid-Year</b>	Medium	1	16	6.25%
State Excluded Enrollments	Medium	0	17	0.00%
Students without a proper gender	Medium	0	16	0.00%
Students without a proper race/ethnicity	Medium	0	16	0.00%
<b>Enrollments without Endstatus</b>	Medium	17	17	100.00%
Enrollments without Percentage Enrolled	Medium	0	17	0.00%
Excluded Calendars	Medium	0	1	0.00%
Excluded Grade Levels	Medium	0	4	0.00%
<b>Calendar/Structures With No Absent Days</b>	Medium	1	1	100.00%
Grade Levels Without a State Grade Mapping	Medium	0	4	0.00%
Student Enrollments with Diploma without a Graduated End Status	Medium	0	0	
Students with Diploma without 12th Grade Enrollment	Medium	0	0	
Students with Multiple Graduation Diploma Records	Medium	0	0	
Graduated Students with No Diploma	Medium	0	0	
Graduated Students with a Diploma at Another District	Medium	0	0	
Students who Graduated Out of Their Cohort Year	Medium	0	0	
Students who Re-enrolled After A Dropped EndStatus	Medium	0	0	
Students who Re-enrolled After A Graduated EndStatus	Medium	0	0	
Students who Transferred and Have No Additional Enrollments Within Your District	Medium	0	0	
<b>Calendars/Structures with No Economically Disadvantaged Students</b>	Medium	1	1	100.00%
Calendars/Structures with No LEP Students	Medium	0	1	0.00%
<b>Calendars/Structures with No Special Ed Students</b>	Medium	1	1	100.00%
<b>Totals</b>				
Data Health Check Score				83.07%
Score Weighted By Priority				83.07%

# Important Data Elements to Check

- \* Verify that all LEP/ELL students are properly identified within Infinite Campus.

- Only students who were identified as LEP using the state approved identification test should be coded as LEP.

- Verify that all 1<sup>st</sup> Year in Country students are properly identified within Infinite Campus.

# LEP Information

- \* The LEP tab can now be found under Index>Student Information>Program Participation>LEP.

The screenshot displays a software interface with a navigation menu on the left and a main content area on the right. The navigation menu includes the following items:

- Index
- Search
- Help
- Laura Ellenbecker
- Student Information
  - General
  - Program Participation
    - LEP**
    - Custom Programs
  - Health
  - Special Ed
  - Student Locator
  - Reports
- Census
- Attendance
- Programs
- Ad Hoc Reporting

The main content area shows the following information:

Nickname: \_\_\_\_\_  
Grade: 10 # \_\_\_\_\_ DOB: \_\_\_\_\_ Gender: F

**LEP** | LEP Assessments

**Census Information**  
**\*\*To update read only fields, please go to Census->People->Identities**

Home Primary Language:	TH: Thai
First Entered US School:	No Data Available

++ LEP History

# LEP/ELL

The **Home Primary Language** and **Date Entered US School** fields are populated on the student's **Identities** tab. Only the Home Primary Language field is required in order to create a LEP record.

**Index** **Search** **Help**

Laura Ellenbecker

- Student Information
  - General
  - Counseling
  - Academic Planning
- Program Participation
  - LEP
  - Custom Programs
- Health
  - Medicaid
- PLP
- Special Ed
- Student Locator
- Reports
- Instruction
- Census
  - My Data
  - Staff Request Processor
  - People**
  - Households
  - Addresses
  - Portal Request Processor
  - Add Person
  - Add Household
  - Add Address
  - Staff Locator
  - Census Wizard
- Tools
- Reports
- Behavior
- Health
- Attendance
- Scheduling
- Fees

**Brown, John**

Grade:10 #116312001 DOB:01/06/1996 Gender:M

**Demographics** **Identities** Households Relationships Enrollments District Employment Dis

Save X Delete New

### Identity Information

PersonID 1337

\*Last Name Brown \*First Name John Middle Name Suffix

\*Gender Male \*Birth Date (Age: 16) 01/06/1996 Soc Sec Number

No Image Available

### Race/Ethnicity (Edit)

State Race/Ethnicity: WH:White, not Hispanic

Federal Designation: 6:White

Race(s): White

Hispanic/Latino: N:No

Race/Ethnicity Determination:

Birth Country

Date Entered US Date Entered US School

Date Entered State School Birth Verification

Home Primary Language

CS: Czech \*Effective Date

Nickname 09/07/2011

Comments

# LEP/ELL

On the LEP Tab, select a **Program Status**. This value indicates the student's current LEP status.

- **LEP** - Student is currently receiving LEP services.
- **Exited LEP** - Student has exited the LEP program.
- **Pending** - Student has been identified as possibly needing LEP services by the school but no formal LEP determination has been conducted.
- **Not LEP** - The student is not eligible/does not require an LEP program.

The screenshot displays a web-based interface for student information. On the left is a navigation menu with categories like 'Student Information', 'Program Participation', and 'LEP'. The main content area is titled 'Brown, John' and shows 'Grade:10 #116312001 DOB:01/06/1996 Gender:M'. The 'LEP' tab is active, showing an 'Active LEP Record' with the following fields:

*Program Status	LEP
Identified Date	01/09/2012
Expected Exit Date	
Program Exit Date	
Parent Notified	
Parent Declined	<input type="checkbox"/>

Below these fields is a 'Comments' text area and a modification timestamp: '- Modified by: Ellenbecker, Laura 03/26/2012 08:47'. At the bottom, the 'Census Information' section contains the following data:

Home Primary Language:	CS: Czech
First Entered US School:	No Data Available

A note above the census information reads: '\*\*To update read only fields, please go to Census->People->Identities

# Combine Person Tool

System Administration>Data Utilities>Combine Person

Last Name\*

First Name\*

Gender\*

Birth Date

Middle Name

SSN #

State ID

Name	Person ID	Local Staff #	Student State ID	Gender	Birth Date	%
[REDACTED]	354543	undefined	[REDACTED]	M	10/26/1998	66.66%
[REDACTED]	296138	undefined	[REDACTED]	M	10/26/1998	66.66%

## Combine Persons

**Person #1**



Birthday 10/26/1998  
Student State ID [REDACTED]  
Grade 06  
Local Student # 104662243  
Local Staff # [REDACTED]

District: ~~City Ranch For Boys~~

**Person #2**



Birthday 10/26/1998  
Student State ID 00500105  
Grade 08  
Local Student # 089532105  
Local Staff # [REDACTED]

District: ~~Piute Indian Center~~

# Selecting Your Base Person

Combine 2 Persons from 2 different districts

Base	Person	Name	Birthdate	Student State ID	Grade	Local Student #	Local Staff #	District
<input type="radio"/>	#1	[REDACTED]	10/26/1998	104662243	06	[REDACTED]		[REDACTED]
<input checked="" type="radio"/>	#2	[REDACTED]	10/26/1998	089532105	08	[REDACTED]		[REDACTED]

*(The base person is the person who will be kept after merging.)*

Preview Merge >>

<< Switch Back to Search Option Page

Module	Person #1	Person #2
<b>Identity</b>	<input type="checkbox"/> [REDACTED] Suffix Gender <b>M</b> Birth Date <b>10/26/1998</b> SSN	<input type="checkbox"/> [REDACTED]son Suffix Gender <b>M</b> Birth Date <b>10/26/1998</b> SSN
<b>Enrollment</b>	<input checked="" type="checkbox"/> [REDACTED]	<input checked="" type="checkbox"/> [REDACTED] <input checked="" type="checkbox"/> [REDACTED]
<b>Enrollment History</b>		
<b>Contact</b>		<input checked="" type="checkbox"/> [REDACTED]

# Final Steps

**Warning** [X]

You are going to merge these 2 people. Please review the following information.

	#1 (Base Person)	#2 (Drop Person)
Name	[Redacted]	[Redacted]
Gender	M	M
Birth Date	05/02/2002	05/02/2002
Enrollments	10	2

**Warning: The Merging action cannot be undone.**  
Click "Agree to Merge" to merge data  
Click "Cancel" to re-visit data.

**Agree to Merge**      **Cancel**

Benedict, Jeremy A | 05/02/2002 | 082946719 | 01

**Success** [X]

✓ Merge complete! The following people combined:  
[Redacted] and [Redacted]  
became [Redacted] with ID 216345

**Ok**