



**eGrant
Consolidated
Application
2014-2015**

May 2014

eGrant reminders

- **Consolidated Application – initial due date: July 1, 2014**
 - The expectation is for the Title I requirements in the assurances to be in place prior to the start of the 2014-2015 school year.
 - The program will only run in Internet Explorer (IE) 7-9. It will NOT work in Google Chrome, Firefox, or on Macs.
 - Be sure to disable Pop Up Blockers. You cannot submit the application if they are on.
 - Must be in a substantially approvable format when initially submitted in order to obligate funds for FY15.
 - Substantially approvable means the school selection section is complete, assurances have been made, narratives have been completed but may need some revision and the budgets are entered.
- **Program Representatives have changed. Please see the attachment in your email with the new information or download the document from this presentation.**

IMPORTANT!

Do this first!

THE eGRANT SYSTEM HAS BEEN MOVED TO A DIFFERENT SERVER. THE ADDRESS HAS CHANGED SLIGHTLY.

Either use the login link on the DOE website (<http://doe.sd.gov/ofm/LEApp.aspx>), to login or copy and paste this address, <http://apps.sd.gov/de53egrants/login.aspx>, into your browser. Please update shortcuts or favorites as the old one may quit working within a few weeks.

If you get a “runtime server error”, it is, most likely, because your Internet Explorer has been upgraded to either IE 10 or IE 11. Fixes for both versions are included at the end of this presentation.

If you have forgotten your login name and/or password, please use the links on the login page to request assistance.

You are using IE version 9.0 for your internet browser.
Minimum Requirements: PC with Internet Explorer(IE) 8.0 or greater.
For best results IE9 is recommended.

Please enter your login name and password below.
First Time Users: Click [here](#) to request a login name.

Login name:
Password: Change Password

Remember Login Name

If you have forgotten your login name, please click [login name](#) to have it emailed to you.

If you have forgotten your password, please click [password reminder](#).

If you get this message, simply click LogOut and the Login screen will come up.

[LogOut](#)

A duplicate Session has been detected. If you **do not** have multiple tabs open with the eGrants web site you can click the logout link above to correct this message. If you are trying to run multiple sessions of the eGrants web site then please read below and close this window to prevent any conflicts. To keep this from happening in the future please use the logout link when you are done using the eGrants web site.

If you need to have more than one session of eGrants open at a time and you are using Internet Explorer 9 (IE9) then you can do this by going to File/New Session. You can only do this with IE8. Firefox does **NOT** have this capability. Using the New Session option will allow you to view two or more separate versions of eGrants without any conflict.

You are using IE version 9.0 for your internet browser.
Minimum Requirements: PC with Internet Explorer(IE) 8.0 or greater.
For best results IE9 is recommended.

Once you are logged in, please go to:Assign Grant Permissions/ Authorizations, choose the 2014-15 Consolidated Application and click Go.

The screenshot shows the eGrants web application interface. At the top, there are navigation tabs for "eGrant Home", "Library", and "Correspondence". Below these is a header for "Grant Sections Permissions Form For: Greater Scott School District 61-5". The main content area is titled "1. Select Grant:" and contains a dropdown menu with "2014-2015 Consolidated Application" selected and a "Go" button. On the left side, there is a "How To" section with links for "How do I add a contact to a section?", "What do the Contact Roles mean?", and "Required Sections Rules". Below that is a "LEA Links" section with links for "Add/View Grant Contacts", "Assign Grant Permissions / Authorizations", and "Reimbursements / PCR". At the bottom left, it shows "Last Login: 5/7/2014 11:16:54 AM" and "17 Current Users".

Arrows from the text above point to the "Assign Grant Permissions / Authorizations" link in the LEA Links section, the "2014-2015 Consolidated Application" dropdown, and the "Go" button.

If your screen looks like this **OR** if the names listed in this section are incorrect **OR** if you have a number listed instead of a name, please update this section before completing the application.

(If you are unsure how to do this, please contact Betsy Chapman or Jordan Dues.)

Grant Representatives

Name	Position	Definition
Betsy Chapman	Business Manager	LEA Business Manager. Acts as the application's fiscal representative unless the position is assigned to another contact person.

Grant Application Representatives

Authorized Representative: ▼ Contact person authorized by the LEA's School Board to submit the final application or amendments to the State. This person is the default contact person for all grant sections, but may assign one or more grant sections to other contact persons.

Fiscal Representative: ▼ The business manager or the contact person assigned as the LEAs fiscal representative for the grant application. This person must approve the program budgets before the application or amendments may be submitted to the State.

[Save Changes](#) [Save and Return](#)

Click on Contact Name to Select or Change

Required Contacts

Federal Program	Contact Name	Phone	Email
McKinney-Vento Homeless			
Title I Contact	0		
Title III (LEP)	0		

[Save Changes](#) [Save and Return](#)

Click on Contact name to select or change Contacts and / or Roles. [Click to add more section contacts](#)

Reminders:

- Plus signs indicate there are further choices. Click to open.
- Status will show blank, draft, locked and/or submit depending on your Login permissions.
- The School Selection section **MUST** be completed in order for the school sections to open. If the schools are not selected and each section completed, the application is not considered substantially approvable.
- Print: By clicking on the word “PDF” or “Word”, either for the entire application or for a section, a PDF or Word file will open. **DO NOT USE** the Word document to complete your application. You can copy and paste in to the application but you **MUST** click on the application sections to complete and submit.

Grant	Status	Due Date	Print	Submit
[-] 2014-2015 Consolidated Application	[Blank]	07/01/2014	PDF Word	
[-] General				
+ [Title I, Part A (School Selection)]	[Blank]		PDF Word	
+ [General Assurances]	[Blank]		PDF Word	
[-] Title I - Part A				
+ [Title I, Part A (Improving The Academic Achievement Of The Disadvantaged)]	[Blank]		PDF Word	
[-] Title I - Part D - Delinquent				
+ [NEW BEGINNINGS]	[Blank]		PDF Word	
+ [Title I, Part D (Neglected or Delinquent)]	[Blank]		PDF Word	
[-] Title II - Part A				
+ [Title II, Part A (Improving Teacher Quality)]	[Blank]		PDF Word	

Consolidated Application Small District Title I Part A School Selection



Title I Part A School Selection

- Must complete this section to:
 - Select & designate participating Title I schools
 - Sub allocate Title I funds to participating schools & district level activities
- Once schools are designated the eGrant will generate additional sections for each participating Title I school

Small Districts

- Less than 1000 students enrolled, or
- Only one school per grade span
 - Do not have to rank schools attendance areas in order of poverty
 - No set allocation procedure in law

Eligibility Selection and Allocation Process Varies

2014-2015 Consolidated Application
Title I, Part A (School Selection)
Greater Scott School District 61-5

Q **A** [Click here for support request form](#)

1 of 5

Cancel << >> Save

1. Does your district enroll 1000 or more students and have more than one school per grade span?

All districts must continue and complete questions 2,3,4,& 5.

Yes

No

Cancel << >> Save

1 of 5

2 AM

Small Districts

Less than 1000 students enrolled, or

Only one school per grade span

Large Districts

1000 or more students enrolled **and** more than one school per grade span

Choose a Poverty Measure

2014-2015 Consolidated Application
Title I, Part A (School Selection)
Greater Scott School District 61-5

QA Click here

2 of 5

Cancel << >> Save

2. Check the appropriate box indicating the source of poverty data used to select eligible school attendance areas.

All districts must continue and complete questions 3,4,& 5.

Free & Reduced Lunch Eligibility

Other

Cancel << >> Save

2 of 5

- The District must select a poverty measure
 - Free or reduced-price lunch (recommended)
 - Other allowable measures (contact SD DOE first before choosing another method)
 - Children in families receiving Temporary Assistance for Needy Families (TANF)
 - Children eligible to receive Medicaid
 - A composite of the above measures

Small District School Selection (School Selection Section Question 3)

- Small District has discretion to select participating Title I schools
- Enter enrollment and low-income counts for all schools
- Indicate program type for all schools
 - Targeted Assistance
 - Schoolwide (if approved)
 - Not Served
- An additional section is generated in the eGrant for each designated participating school
- Designate participating schools, including private, on Page 3 of School Selection
- Must offer equitable participation to private school students residing in the participating school's attendance area

Private School Services

- Must be provided by the District, or
- Independent 3rd party contractor
 - May be another LEA
- Do not give funds to private school

Small District – eGrant School Selection Section - Page 3

2014-2015 Consolidated Application
 Title I, Part A (School Selection)
 Greater Scott School District 61-5

Due Date: 7/1/2014 12:00:00 AM
 Last Updated: 5/9/2014 2:18:40 PM by Betsy Chapman
 SEA Contact: [Jordan Duels](#)

Click here for support request form

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3. Selection of Eligible School Attendance Areas

All School Districts applying for Title I, Part A funds must complete this table

Elementary Ed	45%
Middle School	30%
Secondary	21%

District Wide Poverty Average: 33.62%

Low Income Students From Participating Areas
 Public
 Non-Public

Enter Participation Status

Enter Enrollments & low-income student counts by school area

1. RANK ORDER AND SELECTION OF SCHOOL ATTENDANCE AREAS

Click on column headers to sort

Eligible	Name of School Attendance Area	Grade Span	Program Type Targeted Schoolwide Not Served	Public Enrollment	Public # Low Income	Non-Public Enrollment	Non-Public # Low Income	Attendance Area Percentage Low-Income
Eligible	RABER ELEMENTARY (KG08)	Elementary Ed	Schoolwide	200	115	0	0	57%
Eligible	CENTRAL ELEM (KG08)	Elementary Ed	Targeted	207	76	0	0	37%
Eligible	ORTON ELEM (KG08)	Elementary Ed	Targeted	125	46	0	0	37%
Eligible	GREAT SCOTT MS (0608)	Middle School	Not Served	410	116	8	8	30%
Eligible	GREAT SCHOOL HS (0912)	Secondary	Not Served	326	68	0	0	21%
				1268	421	8	8	

3. PRIVATE SCHOOLS RECEIVING TITLE I SERVICES

Participating	Name of School Attendance Area
<input checked="" type="checkbox"/>	HOLY TRINITY CATH ELEM
<input type="checkbox"/>	

Check Participating Private schools

Small District Distribution

- Must show amount of Title I funds distributed in eGrant School Selection Questions 4 and 5 covering:
 - District-wide activities (Page 4)
 - Reserve funds from the district allocation for District-wide Title I activities and requirements.
 - Cannot reserve entire allocation for district level
 - Reasonable amounts keeping school level needs in mind
 - Each participating school building (Page 5)
 - Distribute the remaining allocation to participating Title I school attendance areas
- Private school services (Page 5)
 - Must reside in a participating public school attendance area
 - Equitable amount must be calculated based on the same poverty measure used for ranking
 - The resident LEA is responsible for its resident students even if they attend a private school located in another LEA (Title I program only)

District Distribution - Section I

- This section is pre-filled with data from the earlier sections.

DISTRIBUTION OF TITLE I FUNDS TO SCHOOL ATTENDANCE AREAS

All districts must complete and submit Sections I, II, and III.

Section I - Calculation of District-wide Poverty Average and Minimum Per Pupil Amount

1. Total Number of K-12 Public and Non-Public school students.	1,276
2. Total Number of K-12 students in Line 1 from Low-Income Families	429
3. DISTRICT-WIDE POVERTY AVERAGE (Line 2 divided by Line 1)	33.62 %
4. Amount of Regular Title I Part A Allocation	500,000
5. Amount of Funds transferred (if any) into Title I from other programs	0
6. Total Funds Available for the Title I Part A Program (Sum of lines 4 & 5)	500,000

District-Wide Reservations

- Administrative & Indirect Costs
- District Level Professional Development
- 1 % District level for parental involvement if Title I allocation over \$500,000
- Homeless
- District Level Title I Pre-school
 - District level must be targeted
- District Level Title I Summer school
 - District level must be targeted
- Non-Instructional costs for Private school students
- Other – contact SD DOE before using.

Enter district level reservations – Section 2

Section II - Determination of Title I Funds For School Distribution

9. Funding amount (from Line #6 of Section I above) 500,000

	Enter District Level Reservations	
10b. Reallocated Funds		0
11. Total Funds Available to Distribute (Sum Lines 9 and 10)		500,000

12. Enter the amounts to be set aside for the following purposes:

a. Administrative Costs	0	
b. District Level Professional Development	0	
c. Homeless Set-Aside	0	
d. Indirect Costs	0	
e. Neglected or Delinquent Set-Aside	0	
f. Non-Instructional Services for Non-Public Students	0	
g. Parent Involvement Set-Aside (1% for LEAs with allocations over \$500,000)	0	
h. District Level Preschool	0	
i. District Level Summer School	0	
j. Technical Advisor (if required by DOE)	0	

Small District School Suballocations

- The district has the discretion to determine the amount budgeted to each participating school. Consider the needs at each school such as:
 - Salary and benefit needs
 - Professional development
 - Title I supplies and materials
 - Parent Involvement

Small Districts low-income student amounts by school area

- Calculate the per low-income student amount to enter into eGrant School Selection page 5
 - Amount budgeted to school DIVIDED BY the total number of resident low-income students attending public and private schools
 - Example \$100,000 for Elementary School divided by 100 public and private school low income students = \$1000 per low-income student
 - Per Student Amount does not have to be equal amounts to each school, but must be enough to cover what is being budgeted to schools.

eGrant Distribution to Schools - Page 5

2014-2015 Consolidated Application
 Title I, Part A (School Selection)
 Greater Scott School District 61-5

Due Date: 7/1/2014 12:00:00 AM
 Last Updated: 5/9/2014 2:58:10 PM by Betsy Chapman
 SEA Contact: [Jordan Duejs](#)

QA Click here for support request form

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<< >> Save and Close

5. LEA Distribution of Title I Funds to Public and Non-Public Schools

Section III - LEA Distribution of Title I Funds to Public and Non-Public Schools

All Districts must complete Section III for the participating school attendance areas including equitable private school amounts.

15. Enter amount to be Distributed to Public and Non-Public Schools

Poverty Average

\$500,000.00

33.49 %

Enter amount in
 Yellow boxes

Private
 school
 counts

Name of School Attendance Area	Attendance Area Low -Income Student Percentage	Low-Income Student Attendance - Public	Per Student Amount	Amount to be Distributed to Each School	Total (Declining Balance)
RABER ELEMENTARY	56%	115	\$ 3,000.00	\$ 345,000.00	\$ 155,000.00
Private Schools with Students in Attendance Area		Low-Income Student Attendance - Private	Amount to be Distributed to Each School	Total (Declining Balance)	
HOLY TRINITY CATH ELEM		5	\$ 15,000.00	\$ 140,000.00	
		5			
CENTRAL ELEM	37%	76	\$ 1,200.00	\$ 91,200.00	\$ 48,800.00
Private Schools with Students in Attendance Area		Low-Income Student Attendance - Private	Amount to be Distributed to Each School	Total (Declining Balance)	
HOLY TRINITY CATH ELEM		0		\$ 48,800.00	
		0			
ORTON ELEM	37%	46	\$ 1,060.00	\$ 48,760.00	\$ 40.00
Private Schools with Students in Attendance Area		Low-Income Student Attendance - Private	Amount to be Distributed to Each School	Total (Declining Balance)	
HOLY TRINITY CATH ELEM		0		\$ 40.00	
		0			

Save/Recalculate Cancel

All LEAs Private School Equitable Funding

- Example
 - \$345,000 allocated to Adams Elementary School Attendance area
 - \$3000 per low-income student
 - 115 low income students attend Adams \$85,000
 - 5 low income resident elementary students in Adams attendance area at private school
 - \$15,000 in Title I services must be offered to private school students & their teachers

Accounting for Title I Funds

- Districts must budget and track the expenditure of Title I funds down to the
 - School building level
 - District-wide activity level
 - Private school level
 - Any required set asides (focus or priority schools)
- Make sure District business office is aware of these fund tracking requirements.

Focus Priority School Level Required Set asides – All Districts

- Focus & Priority Schools
 - 10% of each school's sub-allocation must be used for intervention strategies
 - School's and NOT the district's allocation
 - Needs to be tracked at the school's budget level

- 
- REAP
 - Transferability

Changes/Explanations

General Assurances

- Assessment and Accountability Reporting :
 - This is the same as last year. All districts will have schools with DSTEP Science reports to get home to parents. All schools will have Report Cards generated that should be distributed to stakeholders. NAEP reports still need to go out as part of the report card. If a district or school in a district gave the DSTEP, those results will be available and the student reports should be distributed as normal.
 - If a letter of explanation is included with the material, the school should take the opportunity to help parents understand all of the changes going on in education and how the school measured progress during the 13-14 school year.

2014-2015 Consolidated Application
General Assurances
Greater Scott School District 61-5

Due Date: 7/1/2013 12:00:00 AM
Last Updated: 5/8/2014 3:40:26 PM by Betsy Chapman
SEA Contact: [Jordan Dueis](#)

 [Click here for support request form](#)

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Cancel << >> Save

4. Does the LEA have any ELL (English Language Learner) students identified in the district?

If no, please continue with the application.

1) No

2) Yes. Describe, in detail, the LEA's Core ESL program. The plan must include the method for identification and placement of EL students, the staff, materials, and facilities identified to be used in the core English language instruction program, and methods and procedures the LEA will use to measure the effectiveness of the program. The Core ESL program should be paid with state and local funds. LEAs may not use Title I or Title III funds to pay for the core program.

Cancel << >> Save

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2014-2015 Consolidated Application
General Assurances
Greater Scott School District 61-5

Due Date: 7/1/2013 12:00:00 AM
Last Updated: 5/7/2014 11:42:09 AM by Betsy Chapman
SEA Contact: [Jordan Dueis](#)

  [Click here for support request form](#)

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5. The district assures it has provided timely and meaningful consultation with the appropriate private school officials regarding the provision of services for private school students and their teachers AND has submitted the signed Affirmation of Consultation and Verification Private School Participation for EACH private school to DOE. [Section 1120(b) of ESEA and Section 200.63 of Federal Regulations][Section 1120(b) of ESEA and Section 200.63 of Federal Regulations]

[Affirmation of Consultation and Verification Form](#)

1) Yes - Please indicate the dates of the consultations, the date the final paperwork was signed and the date the paperwork was sent to the DOE. Consultation Dates: Date paperwork was signed: Date paperwork was sent to DOE:

2) Not Applicable - No private schools in the district attendance area.

   

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4 AM

Betsy Chapman : Greater Scott School District 61-5

2014-2015 Consolidated Application
General Assurances
Greater Scott School District 61-5

Due Date: 7/1/2013 12:00:00 AM
Last Updated: 5/8/2014 3:40:26 PM by Betsy Chapman
SEA Contact: [Jordan Dueis](#)

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[Review This Question](#)

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6. The district assures each school has a plan with data driven goals aligned to the SD DOE Aspirations. [Section 1112 of ESEA](This assurance is supported in each school section through school level information.)

[South Dakota DOE Aspirations:](#)

[Students enter 4th grade proficient or advanced in reading.](#)

[Students enter 9th grade proficient or advanced in math.](#)

[The gap for Native American students is eliminated.](#)

[Students graduate high school ready for postsecondary or the the workforce.](#)

Yes

 

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  [Click here for support request form](#)

7 of 7

[Cancel](#) [<<](#) [>>](#) [Save and Close](#)

7. The District assures that ALL schools receiving Title I funds will complete the School Self-Evaluation form and submit it to SD DOE prior to 09/01/2014

Yes

[Cancel](#) [<<](#) [>>](#) [Save](#)

7 of 7

This form will be distributed to, and completed by all, Title I schools beginning July 1, 2014. The forms will be mailed to the school Principals. If there are changes in administrative personnel during the summer, please be sure to let your Title I Representative know as soon as possible.

Reminder: Click on the Plus sign to open the sections

[-] Title I - Part A

[-] Title I, Part A (Improving The Academic Achievement Of The Disadvantaged)

Draft

[PDF](#) [Word](#)

[-] Title I - Part A

[-] Title I, Part A (Improving The Academic Achievement Of The Disadvantaged)

Draft

Budget

Narrative Q&A

- In the Narrative Q & A, please read each question. Some have changed.
- In the Budget, please breakdown line items by schools if applicable.

2014-2015 Consolidated Application

Budget Section: Title I, Part A (Improving The Academic Achievement Of The Disadvantaged)

Last Updated: 5/7/2014 12:00:00 AM by Betsy Chapman

SEA Contact: No Contact

Fiscal Rep: [Betsy Chapman](#)

Click here for support request form

Greater Scott School District 61-5

[Print Budget Details](#)

[View Narrative](#)

Current status is: Draft

100-Salaries

Program Activity Area	Activity Description	Amount	Delete
Title I Programs for Eligible Children	3.5 FTE Teachers - Raber Elementary	\$140,000	Delete
Title I Programs for Eligible Children	.5 FTE Paraprofessional - Raber Elementary	\$12,000	Delete
Title I Programs for Eligible Children	1 FTE Teacher - Orton Elementary	\$32,000	Delete



Questions?